



*Proposed changes to the Revivel Association constitution to be presented to the 2020 AGM
All alterations from the standing document are in red, text to be deleted is ~~struck-out~~*

Constitution

1. Name

The name of the Association shall be The Revivel Association.

2. Aims

For the benefit of the public and wildlife, the aims of The Revivel Association will be:

- To monitor and raise awareness of the state of the upper River Ivel from its source at Baldock to its confluence with the River Hiz at Henlow.
- To secure a minimum flow in the river of 5 MI/day at Blackhorse farm and 14 MI/day below Radwell Mill.
- To secure a water quality in the entire upper Ivel adequate to support a permanent population of Brown Trout for which the upper Ivel was once famous.

3. Membership

Membership is open to anyone who supports the aims of the Revivel Association

Membership will begin as soon as the membership form and first annual payment has been received.

There will be an annual membership fee which will be agreed at the Annual General Meeting (AGM) and will be payable by all members.

A list of all members will be kept by the membership secretary.

Ceasing to be a member

Members may resign at any time in writing to the secretary.

Any member who has not paid their membership fee for one year will be contacted by the committee, who will then decide whether that member is deemed to have resigned.

Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated. The individual concerned shall have the right to be heard by the management committee, accompanied by a friend, before a final decision is made.

4. Equal Opportunities

The Revivel Association will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

5. Officers and committee

The business of the ~~group~~ charity will be carried out by a Committee of trustees elected at the Annual General Meeting. The Committee will meet as necessary, and not less than three times a year.

In order to carry out the charitable aims, the Committee has the power to:

- Raise funds, receive grants and donations.
- Apply funds to carry out the work of the charity.
- Co-operate with and support other charities with similar purposes.
- Do anything which is lawful and necessary to achieve the aims.

The Committee will consist of 6 members, and be composed of 3 officers and 3 committee members. Additional members may be co-opted onto the committee at the discretion of the committee.

The officers' roles are as follows:

- Chair, who shall chair both general and committee meetings
- Secretary, who shall be responsible for the taking of minutes and the distribution of all papers
- Treasurer who shall be responsible for maintaining accounts

In the event of an officer standing down during the year a replacement will be elected by the next General Meeting of members.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.

The Committee meetings will be open to any member of the Revivel Association wishing to attend, who may speak but not vote.

6. Meetings

6.1. Annual General Meetings

An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.

Notice of a forthcoming meeting will be put prominently on www.revivel.org and the committee will endeavour to notify all members in writing at least 3 weeks before the date of the meeting, giving the venue, date and time.

Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.

The quorum for the AGM will be 10% of the membership or 10 members, whichever is the greater number.

At the AGM:

The Committee will present a report of the work of the Revlvel Association over the year.

The Committee will present the accounts of the Revlvel Association for the previous year.

The officers and Committee for the next year will be elected.

Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

6.2 Special General Meetings

The Secretary will call a Special General Meeting at the request of the majority of the committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request.

The meeting will take place within twenty-one days of the request.

Notice of a forthcoming meeting will be put prominently on www.revivel.org and the committee will endeavour to notify all members within at least two weeks of such a meeting, giving the venue, date, time and agenda.

The quorum for the Special General Meeting will be 10% of the membership or 10 members, whichever is the greater number.

6.3 Committee Meetings

Committee meetings may be called by the Chair or Secretary. Committee members must receive notice of meetings at least 7 days before the meeting.

The quorum for Committee meetings is three Committee members.

7. Rules of Procedure for meetings

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

8. Finances

An account will be maintained on behalf of the Association at a bank agreed by the committee. Three cheque signatories will be nominated by the Committee (one to be the Treasurer). The signatories must not be related nor members of the same household.

All payments will be signed by two of the signatories.

For cheque payments, the signatories will sign the cheque.

For other payments (such as BACS payments, cash withdrawals, debit card payments or cash payments), a requisition note will be signed by two signatories, and held by the treasurer.

Records of income and expenditure will be maintained by the Treasurer and a financial statement given at each meeting.

All money raised by or on behalf of the Revlvel Association is only to be used to further the aims of the group, as specified in item 2 of this constitution.

9. Amendments to the Constitution

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing. The proposal must then be circulated with the notice of meeting.

No amendment shall be made which would have the effect of making the charity cease to be a charity at law.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

10. Dissolution

If a meeting, by simple majority, decides that it is necessary to close down the Association it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the Association.

If it is agreed to dissolve the Association, all remaining money and other assets, once outstanding debts have been paid, will be donated to a local ~~group or groups~~ Charity or Charities with aims compatible with those of the Association. The ~~group or groups~~ Charity or Charities, and the division (if more than one ~~group~~ Charity) will be agreed at the meeting which agrees the dissolution.

===== xxxxxxxx =====

This revised constitution was agreed at the second General Meeting of the the Revlvel Association by at least a two thirds majority of those entitled to vote on:

Date

Name and position in Association

Signed

Name and position in Association

Signed